

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1940
October 20, 2020**

OFFICIAL MINUTES

- Members Present:** Robert Van Wicklin, William Murphy, Debra Golley, Karl Northup, Roger Spell, Leonard Zlockie
- Members Absent:** Shana Chudy
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** None
- Others Present:** Schavon Byroads

Call to order of meeting
President Van Wicklin called the regular meeting of October 20, 2020 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call
Shana Chudy - Absent

Changes, Additions and Deletions to the Agenda

- Additions:**
- 15e.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, and pending the approval of C/A BOCES, approval of Bethany Pendl (Keuka College – graduate work in Occupational Therapy) as a student teacher from October 21, 2020 – June 24, 2021. Bethany Pendl will be under the supervision of Julie Shattuck and Mrs. Maren Bush (Elementary Principal).
- 15f.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of substitute cleaners earning \$1.00 per hour + minimum wage effective retroactive to October 16, 2020.

Approve Agenda
Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the October 20, 2020 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

Public Comment
None

Presentations & Reports
None

Communications, Commendations
None

Informational Items
None

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Superintendent's Report:

1. School Board Member Appreciation Week – Thank you on behalf of the students, staff and community for all you do.
2. Continued Good News!: We have received additional correspondence from NYSED regarding our plans for the Capital Project. We are hoping to be approved before Christmas, but it could be a little later. We are now in the process of setting up the “next” construction meeting for all entities involved.
3. State Aid: The State did NOT withhold 20% for September aid payments.
4. Weight Room: I am in receipt of a signed request from several staff members regarding the possibility of re-opening the fitness room for staff. I have reached out to a couple of Districts that have done this and will be putting ideas together. I'm not saying that this can or cannot happen. I'm looking into it and will provide more information / my decision at the next meeting.
5. OSC Fiscal Workshops: The NYS Comptroller's Office is offering a couple of timely free webinars. There are two opportunities to attend sessions on a number of topics. I have registered and will be doing so for AM sessions (from my home). Topics include:
 - Managing Your Budget in Times of Fiscal Stress
 - Management's Responsibility for Internal Controls
 - Developing and Managing an Effective Budget
 - Financial Condition Analysis
 - Ask the Auditors
6. DOH Flow-Chart: DOH tool-kit and flowcharts were mailed to parents on October 9th, and emailed to all staff.
7. Annual Visual Inspection: The Annual Visual Inspection (AVI) to ensure that the building is safe for students and staff took place on September 30th. I have received the report and I am reviewing it. I have found a couple of items I need to seek clarification on before I will submit it to NYSED.
8. DOH Daily Forms and Dashboard: There has been much talk about this in the news and on NYSSBA e-mails. Right now, we are OK. We continued to submit forms on time every day.
9. iPad Initiative: As reflected in the Board agenda, several local organizations have donated a significant amount of money so that we can purchase enough iPads to provide 1 per elementary household in the event we have to switch to all remote instruction.
10. DOH Notices: These are coming fast and furious....
 - I received one regarding information about testing for COVID-19 in schools. Basically, it says if a school is in an “orange or red” zone they need to switch to all remote learning for 2 weeks. Schools in “yellow” zones need to test 20% of students/teachers/staff. If a school needs to test, the State will provide the test kits and the Local Health Department will help.
 - A letter officially moving the Lead testing in drinking water deadline to June 30, 2021. However, we still need more guidance on “flushing and sanitizing” related to this.
 - A letter extending the immunization deadline for students on 100% remote instruction to November 12th. If a remote learner does not have up-to-date immunizations, then we are not allowed to continue providing instruction... even remotely. I'm not aware of this being a problem for us but, will double check.

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Principals Reports:

Erich Ploetz: MS/HS Principal

1. On behalf of the secondary staff and students, thank you to the Board Members for your service.
2. We are in week 6 of school and are doing the best we can. Flex Wednesday's are up to around 107 students tomorrow. They attend on Wednesdays by invitation. Requests can be made by a parent, student or teacher. Mr. Ploetz noted that he is extremely proud of the students and teachers.
3. Biggest structural change since the last board meeting is the 11th & 12th grade CTE students schedule. BOCES has opened their doors to our students 5 days a week. This is a change from the 1 full day a week schedule. There are currently 16 students who are full remote in grades 6-12. Next week it will be down to 13, as 3 are returning to in school instruction.
4. Athletics and some club activities are up and running. Nice boost to campus morale. Yearbook will look a bit different this year. It may be slightly smaller, but there will be a yearbook. Scholastic Challenge will be online/virtual. Robotics has been postponed until the Spring. Will receive more information on Robotics in a few months.

Maren Bush: Elementary Principal/Director of Curriculum

1. Happy Board Appreciation Week! Thank you for all you do for us.
2. Started Pick-Up Patrol this week. Hoping to have more signed up by next week.
3. Elementary CAI Lab will be opening soon for computer and library classes. Hope to have 4th & 5th grade classes in there next week.
4. Project Know going on.
5. Virtual classrooms all set-up. Next board meeting will have a presentation.
6. Student pictures are scheduled for December 14th & 17th.
7. Donation of 50 desks
8. Donations from Ultimate Software later in meeting.
9. Halloween – no parade in town this year. Students will be able to dress up with restrictions. Individually wrapped treats (factory sealed) had to be in by this past Monday in order to sit for two weeks before being distributed. A note was sent home with all elementary students.
10. Dime Carnival (could not be held last spring because of Covid) drawing was held on-line. Baskets have been distributed.

School Business Executive Report:

Aimee Kilby – No Report

Consent Items:

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 29, 2020
- b. Acknowledgement of the September 29, 2020 & October 13, 2020 Claims Auditor Reports

**Yes – 6
No – 0
Carried**

Committee Reports:

None

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Discussion Items:

2020/2021 School Re-Opening Plan – Superintendent Miller discussed the following:

- Travel Ban from PA will not affect us just yet.
- Several Remote learners are returning to in-person / hybrid instruction
 - Purchasing more desk guards
 - Moving elementary classrooms
 - Relocating MS/HS Classes
 - Juggling Transportation
- iPads – Donations to be approved later in this meeting, along with donations previously received as well as rollover funds from last year are allowing the District the ability to purchase 110 iPads. This will provide 1 device per elementary family (MS/HS is already 1:1 with laptops).
- Working to refine the number of programs / apps being used by students
- Still learning how to better use Teams
- Trying to get a better handle on attendance for remote learners on hybrid / remote days. Pick-up Patrol should help with this. Across WNY, several districts are still trying to get their hands around this.
- Administration Looking at several calendar items:
 - Parent/Teacher Conferences
 - Short Thanksgiving Week
 - Short Week of December 21
 - January Regents Week
 - We have to juggle some items or MS/HS Cohort 2 will be “short” a number of days.
- Working on plans for meals if we have to go 100% remote.
- DOH Flowchart
- Expanded COVID-19 Testing

Discussion: Karl Northrup asked how supplies are going since we have hit the six-week mark. Superintendent Miller stated that Marc Waters & Karin Hager are keeping track of what is needed. He stated that we haven’t gone through as much as we thought we would. The entire staff has helped out with spot cleaning. Everyone has been great.

Old Business:

None

New Business:

Moved by Murphy, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation from Ultimate Software (lunch bags, water bottles, stuffed animals & toys, pens & pencils, and post-it cubes).

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of \$13,230 from The Rotary Club of Ellicottville, EBD Inc., the Weed Ross Agency, The Boardroom Snowboard Shop, Travis & Darlene Baugh and New York Central Mutual Insurance. This donation will be used to purchase iPads to be used by ECS students.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of \$500 from the Cattaraugus Region Community Foundation: Wolfinger Family Fund. This donation will be used to purchase iPads to be used by ECS students.

**Yes – 6
No – 0
Carried**

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Moved by Zlockie, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Alison Garlock (St. Bonaventure University) as a student teacher from February 1, 2021 – June 1, 2021. Alison Garlock will be under the supervision of Mrs. Melissa Reedy (Math) and Mr. Erich Ploetz (MS/HS Principal).

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, and pending the approval of C/A BOCES, approval of Bethany Pendl (Keuka College – graduate work in Occupational Therapy) as a student teacher from October 21, 2020 – June 24, 2021. Bethany Pendl will be under the supervision of Julie Shattuck and Mrs. Maren Bush (Elementary Principal).

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of substitute cleaners earning \$1.00 per hour + minimum wage effective retroactive to October 16, 2020.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following soccer scorekeepers and timekeepers for the 2020-2021 season: Matt Finn.

**Yes – 6
No – 0
Carried**

Policy:

None

CSE/CPSE Recommendations:

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500014, 900500290, 900500007, 900500895, 900500333, 900500290, 900500889, 900500494, 900500376, 900501330, 900500014, 900501261, 900447003, 900501140, 900501223, 900500236, 900500414) at its meeting on October 20, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 24 - October 15, 2020).

**Yes – 6
No – 0
Carried**

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Executive Session

Moved by Zlockie, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into executive session at 7:14 pm to discuss two contractual items (ETA & ECSRPA).

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Spell, to come out of executive session at 8:08 pm and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Zlockie, seconded by Northrup, to adjourn the regular meeting of October 20, 2020 at 8:08 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk